



BOOKHAM & DISTRICT

University of the Third Age

Third Age Trust Membership No: 254/239/93
Registered Charity No 1036386

Dear

Thank you for your recent enquiry regarding membership of Bookham & District U3A.
Please find enclosed the application forms which I hope you will complete and return to me.

Membership is available in particular to older people and those who are retired from full time work.
In this letter we also set out certain qualifications relating to our membership.

1. Are you a member of another U3A? yes/no
If so, which one(s)

2. Our organisation is autonomous and run totally on a self help basis. Therefore, on becoming a member of Bookham U3A, you will be expected to participate in activities/meetings, or join at least one group. Group activities, of which there are currently around 56, are shown on the attached list. If there are any you would be interested in joining - please tick the relevant group. This information allows us to regularly assess the interest shown in the different groups and plan for the future. However, the initiative rests with you to contact the Group Leader. Please refer to our website for full details and you should then contact the Group Leader to enquire about vacancies within that group. Descriptions of our Groups' activities can be found on our Website www.bookhamu3a.org.uk or in the 'Programme Booklet' included with your letter of acceptance. If using the website please refer to the 'GROUPS' page and click on the relevant activity for details. It is hoped that you might consider helping with or running an activity, if you have the relevant knowledge or experience, or help to start a new group. We also ask that from time to time members assist with routine tasks e.g. tea rota, registration at meetings, etc. and it would be helpful if you could indicate the ones you feel you can assist with on the attached form.

3. I hope that you will join us – your membership will be confirmed on receipt of a hard copy (one per person) of the completed and signed forms included with this letter together with your **CHEQUE** for £14 made payable to:

'THE BOOKHAM & DISTRICT U3A'
OR BY BANK TRANSFER (BACS) USING THE FOLLOWING BANK DETAILS

Payable to:
BOOKHAM U3A - ACCOUNT NO: 02998462 SORT CODE: 77-30-05 plus REF: Your Name up to 16 characters.

This is an annual subscription fee and the year runs from 01 August to the 31 July.
If you would like to **GIFT AID** your annual subscription please complete and return a hard copy of the **Gift Aid form**.

If I do not hear from you within 21 days I will assume that you no longer wish to join Bookham & District U3A.

All information we hold on your behalf is covered by the **General Data Protection Regulation 2018**. It also enables us to contact you when necessary. **Please read the information on the application form which outlines the Privacy Statement and how it is managed within Bookham & District U3A.**

Yours sincerely

Mrs Pamela Hyde. Membership Secretary.

THE BOOKHAM & DISTRICT U3A MEMBERSHIP APPLICATION FORM

Title: Mr/Mrs/Miss/Dr/Ms Name	Surname
Email**	Telephone: Mobile:
Address	
	Postcode

**To reduce costs, the committee will communicate with you via email whenever possible.

MEMBERSHIP FEE £14 PER PERSON Annually	1 August – 31 July
This fee includes a £3.50 membership fee paid to our national organisation, the Third Age Trust, which provides a wide range of services and benefits, including liability insurance cover.	
Membership fees are payable by: Cheque to 'The Bookham & District U3A' OR: BY BANK TRANSFER (BACS) USING THE FOLLOWING DETAILS: Account Name: Bookham U3A Account No: 02998462 Sort Code: 77-30-05 REF: Your name up to 16 characters.	

If you are willing to Gift Aid your subscription please complete the attached form.

I wish to receive a copy of Senior Moments (The Bookham & District quarterly magazine) by (please tick accordingly)

EMAIL: **POST:**

TERMS AND CONDITIONS OF MEMBERSHIP

All members must:

- Abide by the Principles of the U3A movement.
- Always act in the best interests of the U3A and never do anything to bring the U3A into disrepute.
- Abide by the terms and conditions of the constitution.
- Treat fellow members with respect and courtesy at all times.
- Comply with and support the decisions of the elected committee.
- Advise the committee of any change in your personal details.

I apply for membership of 'The Bookham & District U3A' and confirm that I will abide by the terms of membership as stated above. I confirm that I have completed the form myself, read the Privacy Statement and consent to my data being held for membership purposes as stated below.	
Signed	Dated

PRIVACY STATEMENT

Your personal details will be held on a secure database and will be used solely for the purpose of administration and the communication of U3A matters. They will never be supplied to an outside agency or party other than for you to receive Third Age Matters directly mailed. The Mailing Company cannot pass on your details to any other source.

All information we hold on your behalf is covered by the General Data Protection Regulation 2018.

If you do not wish to be added to the direct mailing list and receive the 'Third Age Matters and Sources' magazine please inform the Membership Secretary.

Please be advised that you can request for your data not to be used for this purpose at any time by contacting us:

Email: membership@bookhamu3a.org.uk Telephone: 01372 454734

BOOKHAM & DISTRICT U3A

STUDY AND LEISURE GROUPS 2019-20

Please indicate with a tick the topics in which you are interested.

3E London		Family History		Opera	
Architectural History		Flower Arranging		Ornithology & Botany	
Art Appreciation				Outings	
Astronomy		French Back to Basics			
		French Conversation		Painting Workshop	
				Phoenix Concert Party	
Beer Appreciation		Gardening		Photography	
Book Reading		History Classical Period		Play Reading	
				Poetry	
Bridge Players		Intro to Classical Music		Science & Technology	
				Scrabble	
Canasta		IT & Digital Forum		Sessions for Songsters	
Card Making		Italian Language		Social History	
		Italian for Beginners		Spanish	
Computing Workshop		Knitting & Crochet		Spanish Conversation	
Crafts		Line Dancing		Swimming	
Creative Writing		Living Alone		Table Tennis	
Croquet (Apr - Oct)		London Walks		Tai Chi	
				Travel Experiences	
		Mah-Jong		Ukulele	
Current Affairs		Metal Detecting		Vegetable Gardening	
Cycling		Military History		Walking 12 km	
Easy Rambling		Morning Hikes		Walking 7 km	
Embroidery Techniques				Wine Appreciation	

I would be willing to give occasional help with:

Serving teas/coffees at monthly meetings (1st Tuesday)

Committee

Assist with outings

I would be willing to become a group leader

I would be willing to start a new Group on the subject of

Please return your completed forms to: Mrs Pamela Hyde, Membership Secretary,

Bookham & District U3A.

111 Lower Road, Great Bookham KT23 4AW.

Telephone: 01372 454734

Email: membership@bookhamu3a.org.uk

THE BOOKHAM & DISTRICT UNIVERSITY OF THE 3rd AGE (U3A)

Charity No. 1036386

Charity Gift Aid Declaration – multiple donation

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the Charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £..... and any donations I make in the future or have made in the past 4 years.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details

Title First name or initial(s)

Surname

Full Home address

.....

.....

Postcode Date

Signature

Please notify the Membership Secretary if you:

- **Want to cancel this declaration**
- **Change your name or home address**
- **No longer pay sufficient tax on your income and/or capital gains**

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.